

**COURT OF COMMON PLEAS OF MONROE COUNTY
FORTY-THIRD JUDICIAL DISTRICT
COMMONWEALTH OF PENNSYLVANIA**

IN RE:	:	
	:	
APPOINTMENT TO FILL A VACANCY IN THE POSITION OF CONSTABLE FOR POLK TOWNSHIP	:	No. 6 CIVIL 2025
	:	

ORDER

AND NOW, this 13th day of August, 2025, upon consideration of the Petition filed pursuant to 44 Pa. C.S.A. Section 7121 by residents of Polk Township asking the Court to fill the vacancy in the position of Constable for the Township, it is **ORDERED** as follows:

1. A hearing on the Petition is scheduled for October 15, 2025, at 3:00 p.m., in the Monroe County Courthouse, 610 Monroe Street, Stroudsburg, Pennsylvania, Courtroom to be determined. At the hearing, the Court will consider the residents' request and will entertain applications timely submitted by persons interested in seeking an appointment to fill the vacancy. To be considered, Applicants must appear in person and be questioned by the Court under oath.

2. Applicants must meet all eligibility requirements established by law. To apply, an applicant must submit a letter of interest, resume, proof of residency, and a Pennsylvania Child Abuse History Clearance Certificate (visit <https://www.compass.state.pa.us/cwis/public/home>) to:

Cori Doughty, Court Administrator
Monroe County Courthouse
610 Monroe Street
Stroudsburg, PA 18360
(Ph) (570) 517-3009
cdoughty@monroepacourts.us

Applications must be received at least **fifteen (15) days** prior to the hearing.

3. At least fifteen (15) days prior to the hearing, each applicant must submit to the Monroe County District Attorney's Office, Detective Division, at the address below, a signed and completed Background Investigation Form. The form is available online at <http://monroecountyda.com/privateinvestigators/> or by mail or in person at:

Office of the District Attorney – Detective Division
701 Main Street – Suite 200
Stroudsburg, PA 18360
(570) 517-3052

The Detective Division shall perform a full background investigation, including criminal history checks, and an evaluation of the applicant's suitability for the office of constable in accordance all applicable laws including, but not limited to, 44 Pa. C.S.A. Sections 7114 and 7121, and the holdings and rationale of the Commonwealth Court of Pennsylvania in *In re Fry*, 110 A.3d 1103 (Pa. Cmwlth. 2015) and *In re Petition of Pender*, 25 A.3d 453 (Pa. Cmwlth. 2011), *app. den.*, 38 A.3d 827 (Pa. 2012).

4. Within ten (10) days of the date of this Order, Petitioners shall serve a copy of the Petition and this Order on:

- a) The District Attorney of Monroe County;
- b) MDJ Collen Mancuso (Magisterial District Court 43-4-04); and
- c) Polk Township Board of Supervisors

Proof of service must be filed of record at least five (5) days prior to the hearing.

5. Petitioners shall provide public notice of the hearing and the process by which the vacancy will be filled by causing the Notice attached to this Order to be published at least once in a newspaper of general circulation that serves Polk Township at least twenty (20) days prior to the hearing. Proof of publication shall be filed of record at least five (5) days prior to the hearing.

6. Since this matter relates to a vacancy in a Polk Township position which residents of the Township have asked the Court to fill, the Court requests that the Township assist in providing notice of the petition, the application process, and the hearing to its residents by:

- a) Posting the attached Notice in conspicuous public locations at the Polk Township Municipal Building;
- b) Posting the Notice on the Township's website;
- c) Sending the notice to all subscribers of the Township's e-mail subscription list, if available;
- d) Announcing and providing notice of the vacancy, as well as the process by which the vacancy will be filled, at Township meetings that occur between now and the date of the hearing; and
- e) Any other method at the discretion of the Board of Supervisors.

7. The Court Administrator shall post the attached Notice on the Court's website and request that Monroe County post the Notice on its website.

BY THE COURT:



JONATHAN MARK, J.

Monroe County PA Prothonotary
AUG 14 '25 PM2:10

cc: Patrick Best, Esq, counsel for Petitioner
District Attorney
Magisterial District Court 43-4-04
Magisterial District Judge Colleen Mancuso
Court Administrator
Sara May-Silfee, Voter Registration
Polk Township
James Fareri, Esq., Polk Township Solicitor

NOTICE TO POLK TOWNSHIP RESIDENTS

Court to Appoint Constable to Fill Vacant Seat

A petition has been filed asking the Court of Common Pleas of Monroe County to appoint a constable for Polk Township to fill a vacancy in that office. A hearing on the petition is scheduled for October 15, 2025, at 3:00 p.m., in the Monroe County Courthouse, 610 Monroe Street, Stroudsburg, Pennsylvania. At the hearing, the Court will consider the request to appoint a constable and entertain applications timely submitted by persons interested in seeking the appointment. To be considered, Applicants must appear in person and be questioned by the Court under oath.

Applicants must meet all eligibility requirements established by law. To apply, each interested applicant must submit a letter of interest, resume, proof of residency, and Pennsylvania Child Abuse History Clearance Certificate (visit <https://www.compass.state.pa.us/cwis/public/home>) to:

Cori Doughty, Court Administrator
Monroe County Courthouse
610 Monroe Street
Stroudsburg, PA 18360
(Ph) (570) 517-3009
(e-mail) cdoughty@monroepacourts.us

Application documents must be received **at least fifteen (15) days** prior to the hearing.

In addition, **at least fifteen (15) days** prior to the hearing, each applicant must submit to the Monroe County District Attorney's Office, Detective Division, at the address below, a signed and completed Background Investigation Form. The form is available online at <http://monroecountyda.com/privateinvestigators/> or by mail or in person at:

Office of the District Attorney – Detective Division
701 Main – Suite 200
Stroudsburg, PA 18360
(570)517-3052

Questions regarding the application process should be directed to Ms. Doughty. **Neither applicants nor anyone on their behalf is permitted to contact any of the Judges of the Court directly.**